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## **THE ANNUAL MEETING OF CAYNHAM PARISH COUNCIL**

Knowbury Memorial Hall on Monday 15th May 2015, 7.00pm

Present: - Mrs B Ashford, Mr Loman-Brown, Mr S Boden, Mr G Cummings, Mr M G Galbraith, Mrs H M Jones, Mr G H Williams, Ms S L Lowe, Mr T Pryor, Mrs K Wyke

### **1. Apologies**

None received.

### **2. All Parish Councillors to sign the Declaration of Acceptance of Office as Parish Councillor.**

All councillors signed the Declaration of Acceptance.

### **3. Election of Chairman for the ensuing Year and the Chairman to sign Declaration of Acceptance of Office of Chairman for the Year.**

Barbara Ashford was proposed, seconded and duly elected as Chairman of the Parish Council for the forthcoming year and signed the Declaration of acceptance as Chairman.

### **4. Opportunity for members of the Public to address the Parish Council.**

No members of the public were in attendance.

Cllr Huffer, recently re-elected as Shropshire Councillor for the Clee Ward welcomed the new Councillors and thanked the outgoing Councillors.

Cllr Huffer explained the Post Office will be reviewed in June. There may well be changes in the future.

Parking within the High Street was also mentioned, which may link to use of the Post Office. Passing trade needs to be encouraged to increase usage. Cllr Huffer will be contacting the Highways department but may need additional support from the Parish Council.

### **5. To declare Personal Interest/Prejudicial Interest.**

Cllr Pryor declared an interest in Yew Tree Cottages planning applications due to residential proximity to the application.

### **6. Election of Vice-Chairman for the ensuing year.**

Ian Loman-Brown was proposed, seconded and confirmed as Vice Chairman of the Council

### **7. Appointment of Representatives to the Village Halls, Clee Hill Recreational Committee and Clee Hill Forum.**

- Sean Boden was appointed to Clee Hill Rec committee
- George Cummings was appointed to Clee Hill Forum
- Barbara Ashford was appointed to Caynham Village Hall
- Malcolm Galbraith was appointed to Knowbury Village Hall

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- Ian Loman-Brown was appointed to Clee Hill Village Hall

**8. Representative to the Ludlow and Clee Local Joint Committee Meeting.**

George Williams was appointed to Ludlow and Clee Local Joint Committee

**9. To approve the Minutes of the previous meeting**

The minutes of the previous meeting were signed as a correct record.

**10. Matter arising not included on the agenda.**

A query was raised regarding the bus service. Cllr Huffer was asked to chase this matter up.

**11. Chairman's Communication – to consider any urgent items not on the agenda.**

Phone Box at Clee Hill

It was outlined that West Mercia Police would like to adopt it and convert into a community policing hub.

All agreed to invite Jake Wright from West Mercia Police to a future meeting to discuss the details.

It was noted that the Dhustone box has now been removed.

**12. Parish Councillor Vacancy (1 Clee Ward) – To confirm that written applications for co-option onto the Parish Council will be considered at the meeting to be held on the 19th June 2017.**

It was noted that there is vacancy in the Clee ward, and that applications for the vacancy will be considered for co-option at the June meeting.

**13. Highways/Amenity Items**

Concern was raised about usage of the verge in Caynham (opposite Prospect Cottage), still continuing to use the verge for parking after building works have been completed.

Past Knowbury Church, broken branch overhanging the Church. It was agreed that it needs reporting to Shropshire Council to ask for it to be removed.

**14. Planning Items – To consider Planning Applications received by the Parish Council prior to the meeting including:**

Parish Councillors all raised concerns about being timed out of the planning portal when councillors are trying to view multiple applications

17/01746/FUL Oakfield, 14 Ludlow Rd, Clee Hill – 2 storey side extension - It was agreed that all Councillors would look at the application online and email the Chairman with any comments.

17/01441/FUL Springfield, Clee Hill – planning application for three extra houses (small bungalows) on the existing development. No objections were raised by the Parish Council.

17/01665/FUL 1 Yew Tree Cottages, Ludlow Rd – 2 storey side extension

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17/01666/FUL 2 Yew Tree Cottage, Ludlow Rd – 2 storey rear extension

Cllr Prior declared an interest and left the room whilst the discussion took place regarding Yew Tree Cottages.

It was agreed the above applications would be considered by email.

17/01833/FUL Brookfield, 1 Cumberley Lane, Knowbury – single story and 2 storey rear extension, reroofing and terraced area to the rear. Possible Right of Way implication of this application.

It was agreed the above application to be considered by councillors on email.

**15. Next Meeting:**

Monday 19th June 2017, Monday 7th August 2017 (Caynham), Monday 2nd October 2017,  
Monday 4th December 2017 (Clee Hill) Monday 5th February 2018, Monday 9th April 2018,  
Monday 14th May 2018

Chairman