

## CAYNHAM PARISH COUNCIL

Clerk: Mr C E Williams 2 Jockeyfields Ludlow SY8 1PU

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The Minutes of the meeting of Caynham Parish Council held by a Zoom Virtual link on Monday 18<sup>th</sup> May 2020 commencing at 7.00pm

### **Present:**

Mrs B Ashford  
Mr G Cummings                      Mr L Lowman-Brown  
Ms S Lowe                              Mr A Pryor  
Mr G Williams  
Mr C E Williams (Clerk)

### **Apologies:**

Mr S Boden, Mr A Parmar, Mr M Galbraith, Mrs H Jones, and Mrs K Wyke  
The Parish Council granted all members of the Parish Council dispensation from the six-month attendance rule should they not be able to attend or link to a virtual Parish Council meeting during the Coronavirus/ Covid 19 restrictions.

### **Members of the Public:**

No members of the Public

### **1. To Declare any Interests:**

Nil

### **2. Minutes:**

The Minutes of the Parish Council meeting held on the 20<sup>th</sup> January 2020 were approved.

### **3. Matters arising from the minutes not included on the agenda:**

No matters arising from the minutes.

### **4. Chairman's Communications:**

Please note that there will be no Annual Parish Meeting this year, Officers will remain in place until May 2021 when there will be the four-yearly election of Parish and Town Councillors.

### **5. Planning Items:**

The Parish Council approved delegated authority to enable the Chairman, S Lowe and Clerk to submit responses to the Planning Authority in respect of planning applications received during the Coronavirus restriction, this after all members have been consulted by email.

### **6. Highway/Amenity Items:**

a) The Clerk reported on the transfer of the Amenity Land, roadway, and footpath at Sycamore Grove Knowbury to the Parish Council from the Housing Association Connexus which is progressing with outstanding agreed resurface and curbing works almost complete.

b) Police and Crime Commissioner – The Clerk provided an update on the We Don't Buy Crime- Protected Village Project Smartwater Scheme previously approved by the Parish Council.

To ensure that the scheme is implemented, and kits delivered during June the Police and Crime Commissioner has agreed to fund the cost of posting the Smartwater kits to individual properties.

All properties contained on the current Register Electors List will receive a Smartwater Kit with an explanatory leaflet which will then be individually registered by address with Smartwater.

The Parish Council approved payment for 307 kits at a total cost of £4,512.30 excluding VAT this representing 75% of the cost of the scheme with the Police and Crime Commissioner funding 25% of the cost plus postage.

Signage for the entrances to the villages highlighting that this area is protected by Smartwater will also be provided but siting will need to be agreed by the Parish Council

**7. Financial Items:**

a) The following accounts were approved for payment:

Smartwater - £5,426.76 including VAT of £902.46 plus Shipping Cost £12.00.

Came and Company - £1,214.06 – Annual Insurance

Shropshire Association of Parish and Town Councils £202.02 – Annual Subscription

K L Adams – Internal Audit Fee - £157.50

Turtle Engineering Ltd – Thermostat for Defibrillator Clee Hill - £23.99

Confirmation of Payments made:

Roundabout Stationary – Ink supplies - £115.95

J Radnor – Strimming - £70.00

Shropshire Council – ROSPA Inspections Play Area Clee Hill - £96.00

Shropshire Council – Play Area Fortnightly Inspection Fees - £312.00

Defib Pad – Defibrillator Pads - £165.00

b) The Parish Council approved the Annual Governance and Accountability Return for 2019/20 a copy of which is on the Parish council Website.

c) The Parish Council adopted to Revised Financial Regulations which enables the provision of online banking and for the Clerk of the Council to become a signatory to the bank accounts.

**8. Next Meeting:**

The next meeting of the Parish Council is scheduled to be held on Monday 6<sup>th</sup> July 2020 however this will be dependent on the Coronavirus/Covid 19 restrictions.

Chairman